

Memorandum of Understanding (MoU)

between

The Lutheran World Federation (LWF) Nepal

and

Non-resident Nepali Association (NRNA)

Kathmandu, Nepal

1 September 2017



Memorandum of Understanding
Between
Non-Resident Nepali Association (NRNA) and Lutheran World Federation
(LWF Nepal)
For
Implementation of Livelihood Intervention
In
Dharche Rural Municipality of Gorkha District

This Memorandum of Understanding (MoU) has made on 01 September 2017 at Kathmandu, Nepal in between **Non-Resident Nepali Association (NRNA)** having its office at Teku, Kathmandu, and represented by **Dr. Shesh Ghale** (hereinafter referred to as "**NRNA**") and **The Lutheran World Federation (LWF) Nepal**, (hereinafter referred to as "**LWF Nepal**") having its office in Maharajgunj, Kathmandu, Nepal represented by **Dr. Prabin Manandhar**.

1. Background

NRNA provided immediate relief in earthquake affected districts in Nepal. It has been implementing resettlement of the earthquake-affected people in Laprak village of Gorkha district constructing individual houses of the people affected by 2015 earthquake. NRNA has developed overall resettlement master plan for this village incorporating all possible sectors including livelihoods whereas LWF Nepal agreed to execute livelihood recovery initiatives in partnership with NRNA.

The LWF Nepal, a country program of the LWF, Department for World Service (DWS) Geneva, Switzerland has been working with marginalized and disadvantaged communities of Nepal since 1984 in both development and humanitarian areas. LWF Nepal focuses on three primary thematic areas: Disaster Risk Reduction and Emergency Preparedness and Response; Sustainable Livelihoods; and Community-led Actions for Governance and Justice.

2. Aim of the Partnership

NRNA and LWF Nepal wishes to coordinate with each other in implementing **Livelihood Interventions for Earthquake Affected People in Gorkha District of Nepal** (hereafter referred as **LIFE**) project Dharche rural municipality of Gorkha district.

3. Project Intervention and Mutual responsibilities

The core objective of **LIFE** is to strengthen and improve livelihoods of the people affected by earthquake contributing to local economic development. The project intends to enhance sustainable development and build the resilience of economically marginalized communities through community assets creation,

institutional development, access to finance, enterprise development, and private sector and market linkages.

LIFE will be a model project envisioned by LWF Nepal where people affected by earthquake will feel safe, secure and confident to move their life forward. The major components of the project are as follows.

Component 1: Rebuilding and Reconstruction

- Community infrastructure creation and development in Darche rural municipality of Gorkha by mobilizing local human and financial resources.

Component 2: Skill & Livelihood Development

- Institutional Development of the local people (women led Groups and Cooperative)
- Access to Finance (Saving and Credit program)
- Skills development for rural enterprise
- Market and private sector linkages

Roles and responsibilities of NRNA

- NRNA will share a copy of master plan of Gupsipakha with LWF Nepal
- Construct houses before construction of the road collectral and artillery roads
- Help coordinate with relevant government authorities and communities to facilitate project intervention
- Provide technical support and monitoring of the work to be undertaken by LWF Nepal in Gupsipakha, Laprak

Roles and responsibilities of LWF Nepal

LWF Nepal will undertake the following roles and responsibilities in partnership with local government by mobilizing local human and financial resources.

- Construct drainage system and stone pitching along the main road of the settlement area
- Stone pitching along the collectral and arterial road within resettlement area.
- Execute livelihood improvement project in Gupsipakha, Laprak village of Dharche rural municipality where NRNA is implementing resettlement program.

4. Duration of Partnership

The agreement will be effective from the date of signing and will remain valid for the period of three years. The duration may be amended as per the mutual interest and relevancy of the project.

Review and planning of the partnership will be conducted through joint meetings in every three months/quarterly basis to analyze progress, achievements and challenges, discuss on plans and to identify opportunities for joint initiatives.

5. Steering Committee

A steering committee will be formed comprising of NRNA and LWF members, which will provide strategic guidance and policy direction. The total number of Steering Committee will be 5 members (2 from LWF, 2 from NRNA and 1 from beneficiary group). Members outside of steering committee may be invited as required during the Committee meeting for some specialized technical/non-technical input. The steering committee will be formed within 15 days of signing this MoU.

6. Communication

There will be regular meeting and correspondence between the organizations. Both organizations will appoint focal persons with the dedicated time and responsibilities for maintaining the essential communication. Detail implementation plan will be developed and finalized by the focal persons, with the approval from signatory of the respective organizations. This can be done through the electronic or hard copy correspondence. Focal Persons will be assigned from both sides within a week after MoU is signed.

7. Scheme identification

The detail assessment, design and estimate of the above activities will be undertaken by LWF Nepal in consultation with local communities and concerned government authorities.

Implementation of activities: LWF Nepal will implement the project activities as agreed and an agreed work plan will be developed after assessment. The work plan will be implemented following agreed strategies and procedures. National standards and guidelines will be ensured while implementing planned activities.

Monitoring and reporting: NRNA and LWF Nepal both will monitor activities in Gupsipakha. M&E framework will be developed and will be followed throughout the project period.

Compliance: Compliances related to quality and accountability will be ensured in project implementation.

8. Anti-Corruption

Zero tolerance policy will be followed for the corruption.

9. Termination of MoU

This agreement shall automatically terminated on completion of afore mentioned project.

The partnership will also be terminated if the Project for which this MoU is signed cannot be execute due to some unforeseen circumstances or if one of the below conditions are met:

- If any one or both organizations could not fulfill the requirements and objectives of the partnership;
- If any one or both organizations feel that the partnership is no more relevant or required;
- If force majeure events arises;
- By mutual agreement

This MoU may be amended only by mutual written agreement.

10. Conflict of Interest

Both organizations declares that they have no commercial interest in business that would cause a conflict of interest or seem to cause conflict of interest in carrying out work under this agreement.

Non-exclusively clause: Both organizations can still operate independently and do not have to be informing them of everything or other MoUs that maybe developed with other organizations and vice versa.

11. Correspondence Address

| | |
|---|---|
| LWF Nepal House No 217, Chundevi Marg, Maharajgunj – 4, Kathmandu, Nepal P.O.Box: 3330, Tel - +977-1-4720217, 4720152 Fax - +977-1-4720225 Email: cd.nep@lwfdws.org | NRNA Shahid Shukra Marga, Teku, Kahmandu Nepal Tel: +977-1-4215247, 4262255 Email : info@nrna.org |
|---|---|

This agreement has been read, understood and signed by duly authorized representative of the parties on the date mentioned below. Both parties keep original copy with them.

| | |
|---|--|
| Signed on behalf of LWF Nepal:  Dr. Prabin Manandhar Country Director The Lutheran World Federation, Nepal |  Signed on behalf of NRNA:  Dr. Shesh Ghale President Non-Resident Nepali Association |
| Date: 1 September 2017 | |

Witness:

1. Dr. Ganesh Gurung,
Advisor, NRNA

2. Rajesh Rana
Executive Director, NRNA

3. Ramesh Jung Rayamajhi,
Finance and Administration
Coordinator, LWF Nepal

4. Hari Awasti,
Program Coordinator, LWF Nepal

Date: 1 September 2017